

Over 150 Years of Excellence



August 27, 2008

Steven D. Herrington, Ph.D.
Superintendent

The Honorable Robert S. Boyd
Presiding Judge
Sonoma County Superior Court
Hall of Justice - 600 Administration Drive
Santa Rosa, California 95403

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Dear Judge Boyd:

Mary Downey
Chief Business Officer

Alan Enomoto, Ed.D
Director
Educational Services

On behalf of the Windsor Unified School District, and pursuant to the requirements of California Penal Code Section 933C, I have enclosed the required responses to the 2007-2008 Sonoma County Civil Grand Jury Final Report. The District's administrative team has carefully reviewed the findings and made a concerted effort to respond factually to the best of our ability and knowledge.

The District maintains for its auditors regular safety and emergency training logs. These drills are conducted in conformance to Education Code and are essential for mandated cost claiming from the State of California. It is part of the regular end of the year report completed by each school site administrator.

It should be noted that Windsor Unified School District participated with the Town of Windsor in Office of Emergency Services Drills. The most recent drill was conducted on October 24, 2007. Local officials simulated an 8.3 earthquake with compromised roads, buildings, and communication. During this practice, the school district evacuated 560 students from Windsor Creek Elementary School, along with 56 adults to a designated Red Cross Center at Windsor Middle School. This evacuation drill was completed within 24 minutes.

Let me assure you and the members of the Grand Jury that we follow all current laws and procedures as required. Enclosed you will find our responses to recommendations R5, R6, R7, and R8.

Respectfully submitted,

[Signature]
Steven D. Herrington, Ph.D
Superintendent

Enclosure
cc: Assistant Superintendent Jeff Harding
County Superintendent Carl Wong, Ed.D
Windsor Unified School District Governing Board of Trustees

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Mattie Washburn Elementary School • Brooks Elementary School • Windsor Creek Elementary School
Windsor Middle School • Cali Calmécac Charter School • Windsor Oaks Academy • Windsor High School

Windsor Unified School District Response to Grand Jury Report: Disaster Will Strike!
Are School Ready?

R5: The recommendation is currently in practice. The site principals maintain the plan and update annually.

R6: The Windsor Unified School District agrees with the finding. The Schools maintain regular fire, earthquake, and intruder drills as required by Education Code. Regular logs are maintained for mandated cost claim purposes. The District and select schools (varied) participate in local Office of Emergency Services Training Drills (October 24, 2007)

R7: The Windsor Unified School District agrees with the finding. The District provides training within established parameters and with the resources made available by its property, liability carrier, Redwood Empire Schools Insurance Group.

R8: The Windsor Unified School District agrees with this finding. As part of the District's Facilities Inspection Report, this review is completed annually.